



DEPARTMENT OF THE AIR FORCE
45TH SPACE WING (AFSPC)


MEMORANDUM FOR SEE DISTRIBUTION

23 MAY '03

FROM: 45 SW/CC
1201 Edward H. White II St MS 7202
Patrick AFB FL 32925-3299

SUBJECT: Contracts with Performance Requirements at Patrick AFB and Cape
Canaveral AFS (45 SW Policy 03-018)

1. The purpose of this letter is to inform you of the 45th Space Wing's (45 SW) policy pertaining to non-45 SW contracts with performance requirements at the 45 SW. These contracts must be submitted to the 45 SW for coordination with, and formal commitment by, the wing prior to contract award or extension.
2. Proper coordination of contract support requirements is important to identify the needed capabilities and funding sources to fulfill the government's contractual obligations. When contract Base Support Attachments (BSA) have not been coordinated with the affected functional areas before the contract is awarded, support delays and complications require significant after-the-fact corrective action. Non-45 SW agencies must submit contract BSAs through the 45 SW Contracting Office (45 CONS/CC) to the 45 SW Plans and Programs Office (45 SW/XP) for coordination within the 45 SW and subsequent commitment by the 45 SW to furnish the support identified in the BSAs.
3. Please ensure this policy is disseminated throughout your contracting community. Our point of contact for this subject is Klaus Pergeorelis, DSN 854-5711, (321) 494-5711, klaus.pergeorelis@patrick.af.mil.


J. GREGORY PAVLOVICH
Brigadier General, USAF
Commander

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